Diligent

Questions to ask your Policy Management Software Provider

1. Does your system provide automatic reminders and notifications? Can overdue reminders use an escalation path?

2. Can we publish policies in multiple languages?

3. Can reviewer workflows adapt to our business processes?

4. Can we self-administer workflows, policies, perform versioning, etc., or does this require vendor intervention?

5. Can we configure the system to automatically calculate policy review dates and notify reviewers?

6. Can your system detect changes between related or dependent policy documents?

7. Can we create custom reports without vendor support?

8. Does your system include a web portal (or will we need to provide another system to access policies)?

9. Does your system segment audiences for deploying, tracking and acknowledging policies by role, region, etc.?

10. Does your system allow for HRIS integration and Single Sign-On?

11. Is your solution audit-ready?

12. Who owns my data? If I leave, am I charged to extract my data?

13. Do you have a client support team? Do you charge for support?

14. Are your data centers in compliance with regional data-privacy protection laws?

About Diligent
Diligent created the modern governance movement. As the leading governance, risk and compliance (GRC) SaaS company, we serve 1 million users from over 25,000 customers around the globe. Our innovative platform gives leaders a connected view of governance, risk, compliance and ESG across their organization. Our world-changing idea is to empower leaders with the technology, insights and connections they need to drive greater impact and accountability — to lead with purpose.

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